

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT**

BUDGET WORKSHOP MEETING

Thursday, March 20, 2014 at 5:45 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Jason E. Bowsza and James C. Richards
Members Absent: Steve Dearborn and Dale Nelson
Others: Kimberly Lord
Press: None

I. Call to Order

First Selectman, Denise Menard called the Budget Workshop Meeting to Order at 5:52 p.m. in the East Windsor Town Hall Conference Room.

II. Attendance

Denise Menard, First Selectman
Jason E. Bowsza, Deputy First Selectman
James C. Richards, Selectman

III. Budget Presentations

None

IV. Public Participation

None

V. Other Business

The Board of Selectmen discussed the following budgets:

Selectmen (1010)

A motion was made to forward to the Board of Finance line item 1010 Selectmen in the amount of \$187,237.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Town Counsel and Legal (1015)

A motion was made to forward to the Board of Finance line item 1015 Town Counsel & Legal in the amount of \$140,000.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Town Auditor (1020)

A motion was made to forward to the Board of Finance line item 1020 Town Auditor in the amount of \$58,170.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Treasurer (1025)

A motion was made to forward to the Board of Finance line item 1025 Treasurer in the amount of \$210,988.00 It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Town Clerk (1030)

A motion was made to forward to the Board of Finance line item 1030 Town Clerk in the amount of \$126,265.00 It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Assessor (1035)

A motion was made to forward to the Board of Finance line item 1035 Assessor in the amount of \$179,160.00 It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Tax Collector (1040)

A motion was made to forward to the Board of Finance line item 1040 Tax Collector in the amount of \$99,968.00 It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Tax Relief (1042)

A motion was made to forward to the Board of Finance line item 1042 Tax Relief in the amount of \$10.00. It was MOVED (Richards) and SECONDED (Bowsza). Mr. Bowsza said Kimberly Lord will make this truly functional. Motion PASSED. In favor - J. Bowsza and J. Richards; Opposed – None.

Assessment Appeals Board (1045)

A motion was made to forward to the Board of Finance line item 1045 Assessment Appeals Board in the amount of \$1,650.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Richards and J. Bowsza; Opposed – None.

Probate Court (1055)

A motion was made to forward to the Board of Finance line item 1055 Probate Court in the amount \$2196.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Town Property (1085)

A motion was made to forward to the Board of Finance line item 1085 Town Property in the amount of \$281,413.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Building Committee (1086)

A motion was made to forward to the Board of Finance line item 1086 Building Committee in the amount of \$720.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

ZBA (1120)

A motion was made to forward to the Board of Finance line item 1120 ZBA in the amount of \$1,350.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

PZC (1123)

A motion was made to forward to the Board of Finance line item 1123 PZC in the amount of \$3,050.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Planning (1124)

A motion was made to forward to the Board of Finance line item 1124 Planning in the amount of \$210,908.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Elderly Commission (1129)

A motion was made to forward to the Board of Finance line item 1129 Elderly Commission in the amount of \$600.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Board of Finance (1135)

A motion was made to forward to the Board of Finance line item 1135 Board of Finance in the amount of \$4,690.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Ethics Commission (1144)

A motion was made to forward to the Board of Finance line item 1144 Ethics Commission in the amount of \$3,020.00. It was MOVED (Bowsza).

There was discussion to change the description from Ethics Commission to Ethics/Charter Rev Commission. The Ethics line should be left open and decreased to \$10.00.

J. Bowsza amended his motion to recommend to the Board of Finance 1144 Ethics and Charter Revision Commission in the amount of \$3,010.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Associations and Dues (1145)

A motion was made to forward to the Board of Finance line item 1145 Associations and Dues in the amount of \$24,779.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

There was discussion to increase the Network Against Domestic Abuse line to \$4,000.00. They are very busy and need the funds.

A motion was made to amend the motion to recommend to the Board of Finance line item 1145 Associations and Dues to the amount of \$25,279.00 reflecting an amount for Network Against Domestic Abuse for \$4000.00. It was MOVED (Bowsza) and

SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards;
Opposed – None.

Inland/Wetlands (1150)

A motion was made to recommend to the Board of Finance line item 1150 Inland/Wetlands in the amount of \$1,950.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards;
Opposed – None.

27th Payroll (1194)

There was discussion of this item and it was recommended for \$60,100.00

Public Safety Hearing Officer (2100)

A motion was made to recommend to the Board of Finance line item 2100 Public Safety Hearing Officer in the amount of \$20.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards;
Opposed – None.

Police Commission (2144)

A motion was made to recommend to the Board of Finance line item 2144 Police Commission in the amount of \$1,600.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Police Department (2145)

A motion was made to recommend to the Board of Finance 2145 Police Department in the amount of \$2,902,913.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Fire Marshal (2165)

A motion was made to recommend to the Board of Finance 2165 Fire Marshal in the amount of \$17,867.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Emergency Management (2170)

A motion was made to recommend to the Board of Finance 2170 Emergency Management in the amount of \$15,915.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards;
Opposed – None.

Dog Damage (2180)

A motion was made to recommend to the Board of Finance line item 2180 Dog Damage in the amount of \$10.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Road Improvements (3183)

A motion was made to recommend to the Board of Finance line item 3183 Road Improvements in the amount of \$290,000.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards;
Opposed – None.

Street Lighting (3185)

A motion was made to recommend to the Board of Finance line item 3185 Street Lighting in the amount of \$160,000.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Collection and Disposal (4205)

A motion was made to recommend to the Board of Finance line item 4205 Collection and Disposal in the amount of \$870,400.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Vital Statistics/Miscellaneous (5210)

This line item is per capita.

A motion was made to recommend to the Board of Finance line item 5210 Vital Statistics/Miscellaneous in the amount of \$76,584.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Water Purification (5222)

A motion was made to recommend to the Board of Finance line item 5222 Water Purification in the amount of \$10.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

E.W.V.N.A. (5225)

A motion was made to recommend to the Board of Finance line item 5225 E.W.V.N.A. in the amount of \$6,522.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Human Services (5235)

A motion was made to recommend to the Board of Finance line item 5235 Human Services in the amount of \$159,963.00. It was MOVED (Richards) and SECONDED (Bowsza).

There was discussion about the increase of 1.42% in the salary line. Kimberly Lord will check the accuracy and it will be reviewed on Saturday.

Motion was withdrawn. MOVED (Richards) and SECONDED (Bowsza).

General Assistance (5236)

A motion was made to recommend to the Board of Finance line item 5236 General Assistance in the amount of \$15,810.00. It was MOVED (Bowsza) and SECONDED (Richards).

There was discussion of increasing General Assistance due to the costs of oil, eviction services, etc.

A motion was made to amend the motion to recommend in 5236 General Assistance a total of \$18,810.00 reflecting a \$3,000.00 increase in General Assistance line. It was

MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Medical (5245)

A motion was made to recommend to the Board of Finance line item 5245 Medical in the amount of \$1,500.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Community Activities (6310)

A motion was made to recommend to the Board of Finance line item 6310 Community Activities in the amount of \$1,000.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Park & Recreation (6315)

A motion was made to move to the Board of Finance line item 6315 Park & Recreation in the amount of \$219,984.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Unemployment Compensation (7350)

A motion was made to recommend to the Board of Finance line item 7350 Unemployment Compensation in the amount of \$20,000.00. It was MOVED (Bowsza) and SECONDED (Richards).

There was discussion about the money previously spent on unemployment and it was suggested the number be decreased to \$15,000.00.

A motion was made to amend the motion to recommend \$15,000.00 in line item 7350 Unemployment Compensation. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Contingency Fund (8410)

A motion was made to recommend to the Board of Finance line item 8410 Contingency Fund in the amount of \$87,400.00. It was MOVED (Richards) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Cemeteries (8415)

A motion was made to recommend to the Board of Finance line item 8415 Cemeteries in the amount of \$14,998.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Communications/Phone/Fax (8430)

A motion was made to recommend to the Board of Finance line item 8430 Communications/Phone/Fax in the amount of \$44,000.00. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza and J. Richards; Opposed – None.

Miscellaneous Commissions (8440)

This line includes the heat for the Melrose Schoolhouse which is owned by the Town. The Historical Society provides kids tours. The AHRC does testing and fundraisers.

A motion was made to recommend to the Board of Finance line item 8440 Miscellaneous Commissions in the amount of \$4,000.00. It was **MOVED** (Bowsza) and **SECONDED** (Richards). Motion **PASSED**. In favor – J. Bowsza and J. Richards; Opposed – None.

Capital Improvement (9445 & 9447)

There was discussion with Kimberly Lord about combining line items 9445 and 9447. She and the Board of Selectmen agreed that each of the line items are tied to specific costs.

A motion was made to recommend to the Board of Finance line item 9445 & 9447 Capital Improvement in the amount of \$1,205,326.00. It was **MOVED** (Bowsza) and **SECONDED** (Richards). Motion **PASSED**. In favor – J. Bowsza and J. Richards; Opposed – None.

VI. Adjournment

Motion was made to adjourn at 8:21 p.m. It was **MOVED** (Richards) and **SECONDED** (Bowsza).

Respectfully Submitted,

Heidi Vane
Recording Secretary